

Student Legal Name (First Middle Last):	Birthday:	License:
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EDYS ~ Steps to Certification of Teaching Licensure

Revised 11/21/2024. For more information, please visit:

<https://www.beloit.edu/academics/education-youth-studies/>

SECTION I: Initial Steps for students interested in teacher licensure:

Students aspiring to student teach, and certify upon graduation must first declare an EDYS Major.

_____ Meet with EDYS advisor to develop an initial plan for licensure. During this meeting, you will:

_____ complete the [Major Advising Sheet](#) to plan coursework, testing and other requirements related to your license.

_____ Review *Steps to Certification* sheet (THIS SHEET) with EDYS advisor to understand all the requirements for teacher certification, including GPA requirements, and testing requirements (Cross reference needed).

_____ Submit a signed Major Declaration card to the Registrar to declare EDYS major and your intended teaching licensure

SECTION II(a): Formal Admission to the teacher education program (certification):

Formal admission to a certification program is a prerequisite for EDYS 300

_____ A minimum of 2.75 cumulative GPA overall required for admission into the teacher education program.

_____ Complete a federal and state background check (materials sent out after registration for EDYS 300)

_____ Take the first EDYS 300 Practicum in Teaching

Section II(b): (To be completed by Advisor)

_____ was admitted into the Teacher Certification Program
(first name, middle name, last name)

at Beloit College on _____. GPA at admittance: _____.
(month, day, year)

Background Check:	Submission Date:
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SECTION III: Eligibility for Student Teaching:

All requirements must be met prior to placement and by Week 5 of the semester before the student teaching semester.

- _____ Maintain a 2.75 or higher cumulative overall GPA.
- _____ Receive a B or better in your second practicum class (EDYS 300 B) and endorsement from the EDYS 300 B instructor for placement in student teaching
- _____ Content proficiency (Complete one):
 - _____ Receive a 3.0 or higher cumulative GPA in the certification content area (overall GPA for K-9 license, or GPA of the teaching content major for secondary or k-12 license), **OR**
 - _____ Pass Praxis II or ACTFL.
Advisors Initials: _____ Date completed: _____
Current GPA _____ Test Score (if applicable): _____
- _____ K-12 Foreign language licenses only: Obtain email endorsement of faculty advisor in your content area.
- _____ Complete all required coursework for your licensing area.

**Note: Practicum or methods courses may be in progress, but must be completed successfully by end of term; Capstone class may be completed after student teaching, if the student will come back for one semester to finish their degree. It is helpful to do a degree audit at or before your 7th semester and to talk it over with your advisor to be sure that you have met all of the requirements for licensing.*

SECTION IV: Preparation for Student Teaching Semester

- _____ Complete the online [Petition for Student Teaching](#) form by **week 3 of the semester prior to student teaching** semester.
- _____ Email the Department Chair of your plan for student teaching after submitting your petition.
- _____ The expectation for student teaching is local and during fall semesters. For any *off-campus* or *Spring semester* student teaching placements, the student will submit a formal proposal to the Department Head for review at least **two semesters** before the student teaching semester. Approval of off-campus student teaching is case-by-case.
- _____ Work with EDYS faculty and/or local school districts to secure one or more potential student teaching placements.
- _____ The online [Student Teaching Agreement](#) must be completed after your petition to student teaching form is reviewed and approved, and after you have secured a placement. You will need to communicate with your cooperating teacher on this item.
- _____ Student teaching placement (to be completed by Advisor)
Student teaching semester: _____ **School:** _____
CT: _____ **Placement:** _____
GPA before student teaching: _____

**Note: Some students complete their student teaching during their senior year. Some students choose to do student teaching after graduation during a *Ninth Term*". Students graduate first before becoming eligible for 9th term tuition (reduced) and be in the equivalent of your ninth term for student teaching*

SECTION V: To be endorsed for your license:

All steps must be completed before Beloit College can endorse you for licensure.

SECTION V(a): Student Teaching Documentation

- _____ A minimum cumulative GPA of 2.75 on a 4.0 scale overall
- _____ Complete one college semester or school district semester of student teaching successfully, including Student teacher Seminar attendance.
- _____ Have documentation of three supervisor visits/[evaluations and assessment of the ten Wisconsin Teacher Standards](#): Record dates below:
 - _____ Assessment 1: _____ Assessment 2: _____ Assessment 3: _____
 - _____ Receive proficient in all 10 standards for Assessment 3
 - _____ Submit Standard 10 log to edys@beloit.edu and Department Chair

SECTION V(b): Complete the Required Assessments

- _____ edTPA (\$300+\$50 administrative fee**)
 - _____ Send edTPA final score report to EDYS Program Coordinator (EDYS@beloit.edu)
 - _____ **Verification** of edTPA passing score: Score: _____ Date: _____
- _____ WI Foundations of Reading Test (FoRT) (\$139**) (*k-9 only*)
 - _____ Sent FoRT final score report to EDYS Program Coordinator (EDYS@beloit.edu)
 - _____ **Verification** of FoRT passing score: Score: _____ Date: _____

**Prices are approximate and are subject to change.

- _____ For content proficiency: have a 3.0 or higher cumulative GPA on a 4.0 scale in the certification content area (overall GPA for K-9 license, or GPA of the teaching content major for secondary or k-12 license), **OR** Pass Praxis II or ACTFL.

Advisors Initials: _____ Date completed: _____ Current GPA _____

Test Score (if applicable): _____

NOTES (if needed):

